

Mental Health Oversight and Accountability Commission
Client and Family Leadership Committee (CFLC) Meeting Minutes
April 13, 2016

Welcome and Introductions

The meeting started at 9:36 am. The CFLC Chair, Commissioner Khatera Aslami-Tamplen welcomed all in attendance.

Attendance

See Attachment 1.

Review and Approve 3 November 2015 Meeting Minutes

Motion to approve minutes by Carmen Diaz.

Motion seconded by Sandra Villano.

Vote taken.

The motion passed (See Attachment 1).

Review and Approve March 11, 2016 Meeting Minutes

Motion to approve minutes by Richard Krzyzanowki.

The motion was seconded by Vickie Mendoza.

Vote taken.

The motion passed. (See Attachment 1).

Overview of MHSOAC's Vision, Mission, and 2016 Projects

A copy of the MHSOAC Vision and Mission Statement was provided as a handout, posted to the MHSOAC website, and read to participants. Toby Ewing provided an excellent overview of MHSOAC's vision, mission, and the 2016 projects selected by the Commission. The objectives of the CFLC are to support and get involved in the Commission projects. The CFLC should help create more access to subject matter experts, incorporate diverse community members with lived experience, and support the Commission's four short-term, current project activities. The MHSOAC wants to better align with the values and goals of fiscal transparency, monetary responsibility, support community planning processes, enhance communications, extend outreach efforts, and succinctly and accurately report on accomplishments of the CFLC by incorporating the format of the MHSOAC Logic Model which was presented to the CFLC in March.

CFLC 2016 Charter Development

The purpose of the CFLC 2016 Charter is to determine the work and roles of the CFLC and incorporate them into the context of the Commission's objectives. The CFLC should focus on integration with projects and strategies of the Commission.

Charter Activities Selected for 2016-2017 Year

- Provide active involvement with the Issue Resolution Process (IRP) project.
- CFLC members will participate with and actively support selected Commission projects.
- The CFLC will develop strategies to expand public participation in Commission and Committee meetings.
- The CFLC will produce work standards or best practices for Mental Health Boards.

Action Items

- Committee Chair will make recommendations on member participation for Commission projects.
- Establish future meeting dates (meet every other month).
- The CFLC will produce a White Paper to consider funding transportation and other multiple strategies for consumers to attend meetings.
- The CFLC will draft a White Paper to consider strategies and recommendations for the Commission to visit Mental Health Boards.

Next Meeting Date

9 June 2016

Meeting Adjourned at 12:04 pm.

ATTACHMENT 1**Client and Family Leadership Committee Meeting****13 April 2016****Roll Call and Vote Tracking Record**

NAME	ROLL CALL	VOTE – MINUTES 3/11/16	VOTE – MINUTES 11/3/15
Commissioner Khatera Aslami-Tamplen	Present	Yes	Abstain
Commissioner Tina Wooton	Phone	Yes	--
Ivan Anderson	Absent	--	--
Kamila Baker	Absent	--	--
Andrea Crook	Excused	--	--
Carmen Diaz	Present	Abstain	Yes
Melinda FurFuro	Absent	--	--
Shannon Jaccard	Absent	--	--
Richard Krzyzanowski	Phone	Yes	Yes
Yvette McShan	Late	Yes	Yes
Vickie Mendoza	Present	Yes	Yes
Darlene Prettyman	Present	Yes	Yes
Pamela Roach	Phone	Abstain	Abstain
Ruth Tiscareno	Present	Abstain	Yes
Emily Wu Troung	Present	Yes	Yes
Sandra Villano	Present	Yes	Yes
Gerald White	Present	Abstain	Yes
Ralph Nelson	Phone	Yes	Yes

DISPOSITION	QUORUM	MOTION PASSES	MOTION PASSES
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