

Budget and Fiscal Advisory Committee Notice and Agenda |

September 18, 2025

Meeting Time: 10:00am-12:00pm

Location: CBH Office 1812 9th St., Sacramento, CA 95811 and virtual

Zoom Access: Zoom meeting link and dial-in number will be provided upon registration.

[Click here for free registration.](#)

Meeting Agenda

10:00 a.m. 1. Call to Order and Roll Call

Roll call will be taken.

10:05 a.m. 2. Announcements and Updates

Chair will share announcements.

10:10 a.m. 3. General Public Comment

This time is reserved for comments on items not on the agenda.

10:25 a.m. 4. Meeting Minutes

The July 17, 2025 BFA committee meeting minutes will be reviewed for approval.

- Public Comment
- Vote

10:35 a.m. 5. Consent Process for Commission Contracts

Review and consider making a recommendation to the full Commission on a process for approving Commission contracts via the consent calendar after committee review. Presented by Norma Pate, Deputy Director of Administrative Services & Performance Management.

- Public Comment & Open Dialogue
- Vote

10:55 a.m. 6. Expenditure Authorization

Overview of pending contracts and consider making a recommendation to the full Commission for approval. Presented by Norma Pate, Deputy Director of Administrative Services & Performance Management.

- Public Comment & Open Dialogue
- Vote

11:10 a.m. 7. Commission Grants and Contracts

Overview of the Commission’s active grants and contracts for current initiatives and administrative operations. Presented by Norma Pate, Deputy Director of Administrative Services & Performance Management.

- Public Comment & Open Dialogue

12:00 p.m. 8. Adjournment

Meeting Information and Public Participation

Get more information about this meeting by calling (916) 500-0577 or emailing budget@bhsoc.ca.gov.

Action Items

The Committee may take action on any item labeled “Action,” though it may postpone or decline action at its discretion. Items may be heard in any order. Public comment is taken on each agenda item. Items not on the agenda will not be considered.

Meeting Notices

In compliance with the Bagley-Keene Open Meeting Act, agendas are posted at www.bhsoc.ca.gov at least 10 days before the meeting. For questions, call (916) 500-0577 or email budget@bhsoc.ca.gov.

Accessibility

To request accommodations under the Americans with Disabilities Act, call (916) 500-0577 or email budget@bhsoc.ca.gov at least one week before the meeting.

Public Comment: Verbal

- In person: Fill out a comment card. Staff will call your name.
- By phone: Press *9 to raise your hand. Staff will call you by the last three digits of your number.
- By computer: Use the “Raise Hand” function. Staff will call your name.
- Comments are typically limited to three minutes. The Chair may adjust time limits as needed.
- Those using a translator are entitled to twice the speaking time, per Gov. Code § 11125.7(c)(1).

Public Comment: Email

- Send comments to publiccomment@bhsoc.ca.gov.
- Comments received more than 72 hours before the meeting will be shared at the meeting.
- Comments received less than 72 hours before the meeting will be shared at a future meeting.
- No written responses will be provided.
- Email does not replace the public comment period for each meeting, and you may email a comment and give a comment in person.

Remote Participation

Phone lines will be muted to prevent background noise until public comment periods. The Commission will make reasonable efforts to ensure reliable remote access, but technical difficulties may occur. To guarantee participation, consider attending in person.