

# Mental Health Services Oversight and Accountability Commission

## RFA Early Intervention-001

### CYBHI Early Intervention

#### Questions and Responses 5

RFA Early Intervention-001 Questions and Responses 5			
	RFA Section Reference	Question	Commission Response
1	General	I'm just confirming that if we are applying for the Start-up track that for Attachment 3 we fill-out Applicant Background 1-6 (skip 7-9) and then move on to Attachment 4, Proposed Plan.	<p>The RFA states, “If there is a requirement that an Applicant deems “Not Applicable,” the Applicant must respond that the requirement is “Not Applicable” and provide a reason to support the statement.”</p> <p>Attachment 3, questions 1 – 6, are for those that are applying for a Start-Up grant. Questions 7 – 9, are for those applying for an Expansion grant.</p>
2	Section 10 Application Scoring (RFA page 29)	Is there a scoring rubric with possible points to guide the writing of the Attachment 4 Proposed Plan?	<p>The Commission will follow the scoring process stated in the RFA. The scoring process for this RFA is defined in Section 10, Application Scoring. A scoring rubric will not be provided.</p> <p>Funding decisions will be based on a variety of factors, including but not limited to: practice selections, demonstrated need and ability to meet outcome objectives for populations of focus, ability to provide culturally relevant and responsive services to populations of focus, overall estimated impact of potential award, and geographic distribution of applicants.</p> <p>Additionally, MHSOAC and DHCS reserve the right to prioritize applications that align with the aims of</p>

# Mental Health Services Oversight and Accountability Commission

## RFA Early Intervention-001

### CYBHI Early Intervention

#### Questions and Responses 5

RFA Early Intervention-001 Questions and Responses 5			
	RFA Section Reference	Question	Commission Response
			the broader CYBHI initiative (e.g., increasing care to populations of focus, mental health professional shortage areas). Practices and programs not on the identified list of Round Five EBPs and CDEPs will be evaluated for efficaciousness, equity, sustainability, scalability, and whether the practice model is supplementary to the BH landscape. No application is guaranteed funding and applications will be reviewed holistically across the defined evaluation criteria.
3	General	In previous grants, purchasing a building for operational expansion was an allowable cost. Is it in this round as well?	<p>Purchasing a building is an allowable cost as long as it is used for the program only.</p> <p>All expenditures may only be used to support the program funded by the grant.</p> <p>Funds must be used, as approved, to implement the selected practice model (see RFA for additional details regarding eligible expenditures).</p>
4	Section C, Applicant Background and Section D, Proposed Plan	As we are completing the DHCS Round 5 application it looks like questions are repeated (C.7.a.1) - C.7.a.3)c. and D.1 - D.5). Does the second set of questions only apply to start-ups? We are writing to expansion, should we answer the same questions twice?	Section C, Applicant Background, questions are for an Applicant’s current program. Section D, Proposed Plan, questions are for an Applicant’s proposed program. Please respond separately to each requirement.

# Mental Health Services Oversight and Accountability Commission

## RFA Early Intervention-001

### CYBHI Early Intervention

#### Questions and Responses 5

RFA Early Intervention-001 Questions and Responses 5			
	RFA Section Reference	Question	Commission Response
5	General	<p>We are developing a proposal for the CYBHI, Round 5: Early Intervention Programs and Practices and need clarification on the budget worksheet.</p> <p>Our organization provides health services for schools and our contracts are based on a membership model. We bill schools for a set number of students and provide ongoing access to health services for an annual fixed fee per student.</p> <p>We are unclear about where this cost should be included in the budget. Would these health memberships be categorized under “Other costs”?</p> <p>Please let us know your thoughts, we appreciate your help and guidance.</p>	<p>The “Other Costs’ category would be acceptable with a clear explanation in the Budget Narrative. Eligible expenditures must be necessary, reasonable, and allocable to the activities proposed in the application</p>
6	General	<p>I am a grant writer for La Maestra Family Clinic, Inc. and am currently working on the CYBHI Round 5 grant application. I have a question. I noticed that the RFA states that administrative costs are capped at 15%. For clarification, are indirect costs considered to be administrative costs, or are administrative costs separate from indirect as they apply to this grant?</p>	<p>For the purposes of this RFA, administrative costs are not the same as indirect costs. Administrative costs are those costs that do not provide program-related services. An example is support staff, who do not provide services to the youth, but are in the background as operational support. The cost of this support is considered an administrative cost.</p>
7	General	<p>I’m completing the RFA for the Early Intervention grant. I am applying under Track 2. Am I allowed to attach</p>	<p>There is no restriction on attaching documents to your application. Per the RFA, “Responses should be succinct and to the point of responding to the</p>

# Mental Health Services Oversight and Accountability Commission

## RFA Early Intervention-001

### CYBHI Early Intervention

#### Questions and Responses 5

RFA Early Intervention-001 Questions and Responses 5			
	RFA Section Reference	Question	Commission Response
		documents to support our RFA such as evaluation results, website links, etc. to help explain our current program?	requirement. There are no additional points for the length of a response.”
8	MHSOAC Responses #2 (question 10) and Responses #3 (questions 3 and 4).  Appendix 2: Examples of Other Early Intervention Programs.	Please provide more clarification about funds for trainers outside of CA being unallowable: Trainers for 3 of the short-listed EBPs (CIFFTA, Familias Unidas, and RAP-A) are located outside of California.  <ol style="list-style-type: none"> <li>1. Will training for these EBPs be done by a TPA through DHCS?</li> <li>2. Training our staff will be completely virtual, does that still preclude us from using the EBP trainer located outside of CA?</li> </ol>	Per Addendum 1, Allowable costs was updated to include the following, “Funds may be spent out-of-state, but all program services must be provided in California. Examples of allowable out-of-state costs include, but are not limited to, training and program materials.”
9	General	We are making a submission for Round 5 currently and we really want to ensure that our budgeting is as accurate as possible but since we do not know if we are receiving any Round 4 funding, we are including some overlap in needs for Round 5 - is that what you suggest we do?	Round 4 Youth-Driven Programs and Round 5 Early Intervention Programs are standalone procurements, and each application should be independent of each other and contain the budget to support each as a separate program.
10	Gregg	I am writing to ask permission to resubmit our RFA Early Intervention 001 grant application, which now has a deadline extension. We would like to adjust our budget to include funding for out-of-state trainers for the EBP curriculum we chose for our program.  Here is the change I am referencing:	Any application that was submitted prior to the original application due date on November 3, 2023, may be re-submitted before the new application due date of November 17.  Please state that this is a re-submission of your application and that it should be used instead of the original application.

# Mental Health Services Oversight and Accountability Commission

## RFA Early Intervention-001

### CYBHI Early Intervention

#### Questions and Responses 5

RFA Early Intervention-001 Questions and Responses 5			
	RFA Section Reference	Question	Commission Response
		Upon further review, the Commission and DHCS are clarifying their previous response related to spending funds out-of-state. Funds may be spent out-of-state, but all program services must be provided in California. Examples of allowable out-of-state costs include, but are not limited to, training and program materials. This does not change the Minimum Requirement that an Applicant must be located in the State of California.	
11	General	Please disregard the previous message & submission. Merced County BHRS would like to utilize the announced extension granted for the application deadline to refine our proposal. Our team should be submitting a revised application on or before the new November 17th due date.	Any application that was submitted prior to the original application due date on November 3, 2023, may be re-submitted before the new application due date of November 17.  Please state that this is a re-submission of your application and that it should be used instead of the original application.
12	General	I just hit submit but I also just saw that the application due date has been extended, would it be possible to send in an updated version before that time?	Any application that was submitted prior to the original application due date on November 3, 2023, may be re-submitted before the new application due date of November 17.  Please state that this is a re-submission of your application and that it should be used instead of the original application.
13	General	After submitting I see that the application deadline has been extended to November 17th.	Any application that was submitted prior to the original application due date on November 3, 2023,

# Mental Health Services Oversight and Accountability Commission

## RFA Early Intervention-001

### CYBHI Early Intervention

#### Questions and Responses 5

RFA Early Intervention-001 Questions and Responses 5			
	RFA Section Reference	Question	Commission Response
		Can I resubmit my application considering the new information about training costs?	<p>may be re-submitted before the new application due date of November 17.</p> <p>Please state that this is a re-submission of your application and that it should be used instead of the original application.</p>
14	General	<p>Thank you for confirming receipt. However, we note that MHSOAC released the following updates at 12 p.m. today:</p> <p>Application Due Date for CYBHI RFA Early Intervention-001 has been extended to November 17, 2023. The Commission is releasing the documents listed below related to the CYBHI Round 5 RFA Early Intervention-001:</p> <ul style="list-style-type: none"> <li>• CYBHI RFA Early Intervention-001 Addendum 1</li> <li>• Addendum 1 Change Log</li> <li>• Questions and Responses 4 – CYBHI RFA Early Intervention-001</li> </ul> <p>Given this, we respectfully request to revise and resubmit our application prior to the 11/17 deadline. Please advise at the earliest.</p>	<p>Any application that was submitted prior to the original application due date on November 3, 2023, may be re-submitted before the new application due date of November 17.</p> <p>Please state that this is a re-submission of your application and that it should be used instead of the original application.</p>