

Behavioral Health Services Oversight and Accountability Commission

RFP FSP-PMTAP-001

Questions and Responses 1

	RFP Section Reference	Question	Commission Response
1	General	We provide an evidence-based tool to reduce stress-related performance errors. This is valuable to optimize workflows, and also overlaps with state health priorities to expand mental health interventions. (In this case, a stress-management intervention). While we are not an entity that would bid on this RFP, how can we support the winning contractor? What language could be included in the RFP requirements that would have contractors include stress-management techniques within their workforce training strategies? For more details or information, please let me know. Thanks!	The requirements in this RFP will not be changed. The Commission cannot provide any guidance as to how your organization can support the winning contractor. This is a procurement and the winning contractor has not been identified yet
2	4 - Scope of Work	The RFP specifies that the contractor must recruit at least 8 County Behavioral Health Departments. To what extent can these Departments include those who are already engaged in similar support services, provided by the proposer, via CBH-funded technical assistance?	Proposers may recruit departments that are engaged in similar services, but may not use FSP funds to supplant existing funding sources. Services provided under this contract needs to be separate services. There should not be any overlap with prior work completed with funding approved by any other source.

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3	7B - Minimum qualifications	The RFP indicates that the "proposer must have at least five (5) years experience providing performance management training and technical assistance to FSP service provider organizations within the public behavioral health system" but only 2 or more years within California. For non-California references, would "FSP-like" organizations - who have similar functions, but do not describe themselves as FSPs - be appropriate?	An FSP-like organization may be allowed, but it is up to the Proposer to provide support that the organization meets the requirement.
4	7B - Minimum qualifications	If a response includes a partnership, can the experience of both partners be used to meet qualifications / for references?	Only the experience of the Proposer, who is signing the proposal and that will be the contract holder if they win, can be used to meet the minimum qualifications.
5	7C - Recruitment and engagement plan	The RFP requires Letters of Intent from at least 5 County Behavioral Health Departments and 10 FSP service providers. Can Departments and/or providers provide Letters to more than one bid?	Yes. There is no restriction that departments and/or service providers are limited to be included on a single proposal.
6	Attachment 8 cost sheet Page 47	For counties that provide their FSP services directly, would they be counted as both a county and provider? Would they receive 2x the \$50,000 annual payment?	No. The intent is for separate entities. Incentives are only paid to County Behavioral Health entities and the \$50,000 is a total payment and not annual.

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7	Deliverables and Timelines Page 12	The RFP describes quarterly FSP Service Provider Summary Reports for each provider. However, selection of measures and implementation of necessary technical assistance to extract data for performance measure reports may not be completed until ~ 6 months after contract initiation, based on the deliverable timeline in the RFP. Will the selected contractor be expected to create Provider Summary Reports to the best of its ability for the first two quarters of the project period, or will this reporting begin after the completion of the Metrics and Outcomes Brief and the TA and Collaborative Learning Plan?	The Contractor is expected to create Provider Summary Reports to the best of their ability for all quarters under the contract.
8	4. B. Goals, Activities, & Deliverables Page 7	Is there a limit to the number of providers that can be recruited from within a single county?	No, there is no limit on the number of providers that can be recruited from within a single county.
9	Attachment 5 Page 44	In the event that some, but not all contracted FSP providers in a county choose to participate, would the Commission expect the county-level provider summary report to incorporate data from all county providers or just those that are participating?	The summary reports should only incorporate data from county providers that are participating in the pilot projects awarded through this RFP.

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10	7.C. Information Required in the Proposal Page 17	- Please confirm that counties may sign more than one letter of intent for submission given the scenario of multiple bidders/proposers. - Please confirm counties are not encouraged to sign exclusive letters of intent with any proposers/bidders	Counties may sign more than one letter of intent, if they are asked to by multiple proposers. Counties are not restricted to sign an exclusive letter of intent with a proposer.
11	Attachment 8: Cost Sheet	Can proposers include letters of commitment from subcontractors (as applicable) in the cost volume?	This is a deliverables based contract. The line items listed on the Cost Sheet are what the Commission will pay for. If sub-contractors are used, the sub contractor and cost should be reflected in Exhibit D – Budget and Narrative.
12	6. Contract Term and Funding Page 15	Please confirm the period of performance for budgeting purposes should be Feb 1, 2026 to April 30, 2029.	The term of the contract is from contract execution through April 30, 2029. The contract is expected to be executed in February 2026.
13	9B. REQUIRED PROPOSAL FORMAT Page 27	Please confirm there are no page limits for the submission other than a file size limitation?	There is no page limit. Section 8.A. states, “Proposals are to be prepared in such a way as to provide a straightforward, concise explanation of capabilities to satisfy the requirements of this RFP.”
14	Attachment 14: page 59 of the RFP	Final Submission checklist on page 59 of the RFP has an error in the numbering of attachments beginning with attachment 11: contractor certification clauses. Please revise and reissue.	See Addendum 1
15	Attachment 8: Cost Sheet	Are the totals included in the attachment considered final? Are proposers permitted to submit different totals for each deliverable based on our actual costs for completion?	The totals are considered final for contract purposes.

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16	Attachment 8: Cost Sheet	Will CBH please confirm if the totals provided in attachment 8 are ceilings or if proposers can move money between line items so long as the \$3M ceiling in year 1 or the \$10M project ceiling totals are not exceeded? For example, in Year 1, our cost to prepare the Recruitment and Engagement Summary might be \$10,000 greater than the amount listed in the Attachment 8 Cost Sheet while the cost of producing the FSP Provider Performance Summaries might be \$10,000 less.	For the purposes of this procurement, the amounts provided in the Cost Sheet are the amounts that the Commission will pay for each deliverable. This will not be modified. Section 7.H.2. states, “The Cost Sheet indicates the set costs specified by the Commission for each deliverable in this RFP.”
17	Section 7B. Minimum Qualifications, p.17	Regarding the language regarding minimum qualifications: “The proposer must have at least five (5) years experience providing performance management training and technical assistance to FSP service provider organizations”. Can you please confirm the minimum qualification is that the Proposer has a minimum of 5 years of experience providing performance management training and technical assistance to FSP service provider organizations in California?	The full requirement states, “1. The proposer must have at least five (5) years experience providing performance management training and technical assistance to FSP service provider organizations within the public behavioral health system; with a minimum of two (2) years of experience providing performance management training technical assistance in the public behavioral health system in California.” Only 2 years of experience is related to California.