

Behavioral Health Services Oversight and Accountability Commission

RFP I-R-004

Questions and Responses 1

	RFP Section Reference	Question	Commission Response
1	Contractor Responsibilities: Section 5 – Data Collection and Utilization	What data will the local organizations make available to the statewide organization in support of the data collection and utilization responsibilities?	Specific data categories will be determined in collaboration with the Commission's research branch but will, at minimum include quantitative and qualitative information such as nuanced population need, demographics of those served, number of people served, and information relative to the BHSA priority Populations.
2	Attachment 3: Proposer Background: C2	Is this question looking for all examples of state-level advocacy or only those experiences specific to the population?	The question is looking for any experience with state-level advocacy and in addition experience with state-level advocacy for immigrants and refugee populations.
3	Attachment 3: Proposer Background: C3	At what level of specificity should populations be described? For example, "refugees", "Cambodian refugees", or "Cambodian refugees in Orange County"?	There is no level of specificity required, but enough information needs to be provided for the Commission to understand which immigrant and refugee populations are being served.
4	Attachment 3: Proposer Background: C3	Can current local contractors serve as population references for the proposer?	Yes, that would be acceptable.
5	Attachment 3-1: References	Does “electronic signature” include both Adobe Sign and other document applications such as Docusign/Box Sign? Are there any electronic signatures that are not permitted?	Any form of electronic signature is allowed, including Adobe Sign, Docusign, and Box Sign.
6	Exhibit D: Budget and Narrative	On Exhibit D, it says "Administration Expenses may not exceed 15% of the total contract" but the formula has 10%. Is it ok to change the formula to a different amount, up to and including 15%?	Please disregard the formula and follow the requirement that Administration Expense may not exceed 15% of the total contract. The value of this contract is \$502,500. Therefore, Administration Expense up to \$75,375 is allowed in your proposal. An Addendum will be issued to correct this Exhibit.