

Mental Health Services Oversight and Accountability Commission

RFP MHSSA-STAC

Questions and Responses 1

RFP MHSSA-STAC			
	RFP Section Reference	Question	Commission Response
1	6A. Develop TA Plan	This includes a needs assessment. This can mean many things with a scope that is quite large. How comprehensive and formal do you expect this needs assessment to be?	The assessment will inform the basis of the statewide strategy and web HUB, so it will need to be comprehensive enough to accurately direct this project.
2	6B. Conduct a Landscape Analysis	Can we leverage the MHSSA Evaluation’s review of school mental health metrics and measures?	Yes, the Commission will share any relevant information with the Contractor.
3	6C. Create a Web Hub	Is this a new website to be created but owned by the Commission? Can this be a shared, user-friendly workspace (e.g., Microsoft Teams, Google Drive, etc.) vs. a website?	The requirement is for a webpage and not a website. The webpage shall be off of the contractor’s current URL and contain information and/or links to information hosted on other websites. The intent is content management. There is no requirement or expectation to develop a website, including hosting, and/or document repository.
4	6C. Create a Web Hub/Billing	The RFP states: “The active Web HUB is due within 6 months of contract execution. Payments will be made every 6 months based on the completed activity” <i>Does this payment issue go for all deliverables or just the web hub?</i>	The payment for an active Web HUB relates only the Web HUB and not any other deliverable.

Mental Health Services Oversight and Accountability Commission

RFP MHSSA-STAC

Questions and Responses 1

RFP MHSSA-STAC			
	RFP Section Reference	Question	Commission Response
5	6E. Learning Collaboratives	Are the Learning Collaboratives virtual or in-person? If in-person, is the vendor responsible for securing a venue and associated costs?	Learning collaboratives are virtual with the exception of one Statewide Conference. If the contractor chooses to hold in person collaboratives, they will be responsible for the costs.
6	6E. Learning Collaboratives	Are the Learning Collaboratives the same as the existing Quarterly MHSSA Collaboration Meetings? https://mhsoac.ca.gov/initiatives/school-mental-health/mhssa-collaboration-meetings/	Yes, they are the same.
7	6F. Conduct a Statewide Conference	The RFP states: "All costs associated with hosting the Statewide Conference shall be borne by the Contractor." Does the Commission prefer to host the meeting in their Sacramento office or would they like the client to host? Is the vendor expected to pay for grantee's travel expenses? Is the vendor able to charge a registration fee?	The contractor should plan the conference in consultation with Commission staff, including the details related to location and costs.

Mental Health Services Oversight and Accountability Commission

RFP MHSSA-STAC

Questions and Responses 1

RFP MHSSA-STAC			
	RFP Section Reference	Question	Commission Response
8	6G1a. Statewide Guidance & Support – Collaboration – TA Alignment	For the TA Alignment (bringing together TA providers to create a statewide coordinated school mental health TA approach): Is there a deliverable attached to this? If so, what is the deliverable?	The deliverable is to report on the status on this activity as part of the Semi-Annual and Final Report.
9	6G1b. Statewide Guidance & Support - Metrics	For the Statewide Standards & Metrics (supporting the WestEd evaluation), what is the scope of work for this? Is this more about coordination with the Evaluation or is this intended to develop standards and metrics?	The contractor will work in coordination with the evaluator but will also need to develop standards and metrics to inform their own strategy,
10	6G3. Data Reporting	What is the frequency of this reporting? What are the specific metrics and indicators required to be included in reporting?	The contractor will work with the Commission’s Research and Evaluation Division, as well as the evaluator to determine the frequency and specifics of data reporting.
11	6AF. Conduct Statewide Conference	The RFP states, “The Contractor, in collaboration with the Commission and TCT grantees, shall organize and conduct a Statewide Conference for all MHSSA grantees by the end of Calendar Year 2027”. Is this for all Phase grantees or just Phase 4?	This is for all MHSSA Grantees and is not limited to any specific Phase.

Mental Health Services Oversight and Accountability Commission

RFP MHSSA-STAC

Questions and Responses 1

RFP MHSSA-STAC			
	RFP Section Reference	Question	Commission Response
12	9B. Proposal Format	Is there a page limit for the proposal?	There is no page limit for the proposal. Section 8.A. states, "Proposals are to be prepared in such a way as to provide a straightforward, concise explanation of capabilities to satisfy the requirements of this RFP."
13	Section 2: Purpose	Are multiple agencies eligible to apply as a consortium?	One of the agencies must be the lead, unless the consortium is a separate legal entity, in which the consortium may be the lead.
14	Section 7: Minimum Qualifications (Attachment 2)	If possible to apply as a consortium, do all agencies in the consortium need to meet the minimum requirements of "two years of experience providing statewide technical assistance in California on school-based mental health to Local government entities and/or school districts/schools".	One of the agencies must be a lead and meet all of the minimum requirements. If the consortium is a separate legal entity, then the consortium must meet all of the minimum requirements.